



To all Members of the Market Weighton Town Council

ANNUAL MEETING OF MARKET WEIGHTON TOWN COUNCIL

You are hereby summoned to attend the Annual Meeting of the Full Council to be held in the Council Chamber, Town Hall, High Street, Market Weighton on **Wednesday 8th May 2024 at 7.00pm** for the purpose of transacting the business on the agenda.

Members of the public are welcome to observe, make representations, answer questions and give evidence at the meeting in respect of the business on the agenda. If you wish to speak at or observe the meeting, please endeavour to email the Acting Town Clerk at town.clerk@marketweightontowncouncil.gov.uk by 12 noon on the day of the meeting.

AGENDA

1. To observe a minute's silence to mark the passing of the late Mayoress Gillian Botting
2. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
3. To elect the Deputy Chairman and to receive the Deputy Chairman's Declaration of Acceptance of Office.
4. To receive apologies for absence
5. Declarations
 - a) To record declarations of interest by any Member of the Council in respect of the agenda items listed below. Members declaring an interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any Member of the Council in respect of the agenda items below.
6. To resolve suspending the meeting to allow members of the public to address the council.
7. To consider continuing the meeting
8. To approve the minutes of the meeting held on 3rd April 2024
(Members will have received copies of the minutes in advance and these will be taken as read)
9. To receive the Clerk's report
10. To approve and adopt the Standing Orders for Market Weighton Town Council
11. To approve and adopt the Financial Regulations of Market Weighton Town Council
12. To appoint an Internal Auditor
13. To agree which committees are needed for 2024-2025 – (this list is not exhaustive)
 - Events Committee
 - Town Enhancement and Amenities Committee
 - Personnel Committee
 - Finance Committee
 - Policy Committee
 - Communications Committee
 - Innovations Committee

14. To review Committees' terms of reference
15. To elect members to serve on the agreed committees
16. To agree the dates and times of ordinary meetings of the Council and its committees
17. To elect Town Council representatives to serve on other bodies – (this list is not exhaustive)
 - Giant Bradley Day Committee
 - Community Hall Management Committee
 - East Riding/North Lincolnshire Local Councils Association
 - Yorkshire Wolds Heritage Trust
 - Walkers are Welcome
 - Allotment Association
 - Patient Participation Group
 - Market Weighton Canal Trail
 - Market Weighton United Charities
 - Estate Charity of Sir Marmaduke Constable
18. To consider quotations for solar panels for the Town Hall (deferred from last meeting)
19. To receive financial statements and the Internal Auditor's report
20. To consider and agree the council's insurance policy renewal
21. To consider Community Grant requests
 - a) Together We Care
 - b) Market Weighton Town Football Club
 - c) Giant Bradley Day Committee
22. To consider correspondence received since 3rd April 2024
(Members will have received all correspondence prior to the meeting and this will be taken as read)
23. To consider planning applications.
24. To discuss any relevant community Issues (no decisions to be taken).
25. Date of the next Regular Meeting of Market Weighton Town Council is Wednesday 5th June 2024



Kevin Keller
Acting Town Clerk

2nd May 2024