



**MINUTES OF THE REGULAR MEETING OF MARKET WEIGHTON TOWN COUNCIL  
HELD ON WEDNESDAY 6<sup>TH</sup> MARCH 2024 AT 7.00PM**

**Councillors:** Baxter, Cary, Curwen, Hemmerman, King, Marshall, McKechnie Peaks, Smith

**Clerk to the Meeting** – Kevin Keller

**Also present:** Cllr Leo Hammond and Cllr Paul West – ERYC

**1. Apologies for absence**

Apologies had been received and were accepted from Cllrs Cashin, Chicken and E Van der Kroon  
Cllr A Van der Kroon did not attend the meeting

In the absence of Cllr Cashin, Cllr Peaks took the Chair

**2. Declarations**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring an interest should identify the agenda item and type of interest being declared.

Cllrs Cary and Hemmerman declared non-pecuniary interests in agenda item 15

- b) To note dispensations given to any member of the council in respect of the agenda items below.

There were no dispensations.

**3. To resolve that the meeting be temporarily suspended to allow an opportunity for members of the public to address the council**

It was Proposed by Cllr Curwen, seconded by Cllr Peaks that the meeting be temporarily suspended.  
Resolved.

Cllr Hammond updated members on the following:

- (a) The ERYC Asset Team and the Environment Agency are working to secure a new condition survey of the culvert which runs under the town from the Green to behind the old Massey Building. This culvert drains water from one side of the town to the other, and along with the Goodmanham Road defences stops the town flooding. The last survey was carried out in 2018, but with the ongoing drainage issues, a new survey needs to be carried out to make sure it is working as intended. Going forward, regular surveys and maintenance plans need to be agreed between the EA and ERYC.

In addition to the above, ERYC is putting together a £5 million plan for a new scheme to help reduce a further flood risk to the town. If the business case is successful and the council get the go ahead from the EA, the plans include installing attenuation tanks on Arras Hill to reduce run off water coming down the hill into the beck, complimenting the existing flood defences at the Goodmanham Road site.

- (b) The £1.5 million resurfacing scheme for the town will commence on 15<sup>th</sup> April and last for 20 weeks. The works will include the High Street, Southgate, Sancton Road, Finkle Street, Princess Road, Spring Road and Princess Close

- (c) The double yellow lines at the junction of York Road/Skelton Crescent had finally been completed making the junction far safer. Thank you to Jonathan Evison, the Police and Crime Commissioner who supported the Ward Councillors request for these.

Signed by the Chairman

(d) Trees at St Helens Well - a number of residents and the Town Council contacted ERYC concerned that trees were being removed along the Hudson Way. Cllr Hammond confirmed that this remedial work had been carried out by ERYC as sadly the trees had ash dieback. The trees will be replaced with another native species

#### 4. To consider continuing the meeting

It was Proposed by Cllr Smith, seconded Cllr Marshall that the meeting resume. Resolved.

#### 5. To agree and adopt the following Minutes

(Members had received copies of the Minutes with the Agenda, and these were taken as read)

**Full Council held on 7<sup>th</sup> February 2024** – Cllr Marshall queried where the advice regarding legionella testing had been obtained. The Clerk confirmed that he had taken advice from HSE.

It was Proposed by Cllr Marshall, seconded Cllr Hemmerman that the minutes were a true record of the meeting. Resolved.

#### 6. Matters arising from those Minutes and Acting Town Clerk's Report

The Clerk reported that:

Following Cllr Marshall's comments at the previous meeting regarding the cost of the electricity bill, the Clerk confirmed that the council was still in contract, and that the meters had now all been changed to smart meters.

An appointment had been made to carry out the 5 yearly hard wire testing.

An alternative company had been contacted to provide a quotation for solar panels at the Town Hall.

#### 7. To receive financial reports

#### RECEIPTS LIST

Voucher	Date	Bank		Description	Supplier	Nett
108	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	D18	65.00
110	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	B14	45.00
111	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	C11	65.00
117	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	D6	43.75
121	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	D3	50.00
122	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	A2	65.00
127	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	B18	65.00
120	06/02/2024	TSB A Working A/C	014776	Allotment Bond	B6	20.00
126	06/02/2024	TSB A Working A/C	BACS	Allotment Rent	D15	45.00
128	06/02/2024	TSB A Working A/C	CARD	Allotment Rent	B9	65.00
129	06/02/2024	TSB A Working A/C	BACS	Allotment Rent	D17	45.00
118	06/02/2024	TSB A Working A/C	BACS	Allotment Rent	B8	75.00
119	06/02/2024	TSB A Working A/C	014774	Allotment Rent	B6	45.00
130	07/02/2024	TSB A Working A/C	BACS	Allotment Rent	C22b	22.50
131	09/02/2024	TSB A Working A/C	BACS	Allotment Bond	D17	20.00
123	10/02/2024	TSB Holding	BACS	Credit Interest	TSB	17.16
124	10/02/2024	TSB Savings	BACS	Credit Interest	TSB	289.29
132	10/02/2024	TSB A Working A/C	BACS	Allotment Bond	D14	20.00
133	10/02/2024	TSB A Working A/C	BACS	Allotment Bond	C3	20.00
134	12/02/2024	TSB A Working A/C	CARD	Allotment Rent	C4	65.00
135	16/02/2024	TSB A Working A/C	BACS	Allotment Rent	A1	45.00
139	18/02/2024	TSB A Working A/C	BACS	Allotment Rent	D7	65.00
136	20/02/2024	TSB A Working A/C	CARD	Allotment Rent	B7	87.50
125	26/02/2024	TSB A Working A/C	CARD	Room Hire	Autoglass-Belron UK	82.50
137	26/02/2024	TSB A Working A/C	CARD	Allotment Rent	C15	35.00
138	28/02/2024	TSB A Working A/C	BACS	Headstone	Mindful Memorials Ltd	82.00
<b>Total</b>						<b>1,544.70</b>

Signed by the Chairman

## PAYMENTS LIST

Voucher	Date	Bank	DD Number	Description	Supplier	Nett
456	05/02/2024	TSB A Working A/C	DD 15	Email Accounts	Google Ireland Limited	92.00
457	05/02/2024	TSB A Working A/C	DD 16	Backup Licence	Amazon Web Services (AWS)	0.11
459	05/02/2024	TSB A Working A/C	BACS	Window Clean	Steve Goddard	50.00
470	05/02/2024	TSB A Working A/C	BACS	Handyman Supplies	MW Farm Supplies	63.75
476	05/02/2024	TSB A Working A/C	BACS	Rock Salt	Huws Gray	74.10
479	06/02/2024	TSB A Working A/C	BACS	Card Fees	Square UK Ltd	5.32
481	07/02/2024	TSB A Working A/C	BACS	Repairs EV Charging Point	Mer Fleet Services Ltd	26.99
454	08/02/2024	TSB A Working A/C	BACS	Handyman Supplies	Southgate DIY	137.41
483	08/02/2024	TSB A Working A/C	BACS	Service Lawn Mowers	Market Weighton Mowers Limited	116.17
453	09/02/2024	TSB A Working A/C	BACS	Replacement Heaters in Town Hall	Atkinsons Electrical Contracting Serv	1,042.43
477	09/02/2024	TSB A Working A/C	BACS	Site and erect 3 benches	Peter Coates	120.00
484	09/02/2024	TSB A Working A/C	BACS	Board Up Smashed Windows	Speak Property Repairs Limited	35.00
458	12/02/2024	TSB A Working A/C	BACS	Dog Bags	JRB Enterprise Ltd	179.70
485	12/02/2024	TSB A Working A/C	BACS	Allotment Refund	B20	95.00
486	13/02/2024	TSB A Working A/C	BACS	Replacement Tap - Allotments	Hall & Featherstone Ltd	43.34
512	13/02/2024	TSB A Working A/C	3957	Office Equipment	Nisbets	77.96
488	14/02/2024	TSB A Working A/C	3957	Reflective Hedgehog Signs	Hedgehogs R Us	182.46
487	14/02/2024	TSB A Working A/C	BACS	Service Mower #2	Market Weighton Mowers Limited	120.27
489	15/02/2024	TSB A Working A/C	BACS	Canal Trail Website Hosting & support	Arlin Systems	2,083.70
490	15/02/2024	TSB A Working A/C	BACS	Owl Boxes	Amazon.co.uk	83.34
497	15/02/2024	TSB A Working A/C	3957	Clerks Handbook	SLCC Enterprises	51.50
473	16/02/2024	TSB A Working A/C	DD 17	Electricity - 37 High street	E.ON	1,168.03
472	16/02/2024	TSB A Working A/C	DD 17	Gas - 37 High Street	E.ON	15.12
492	20/02/2024	TSB A Working A/C	3957	PAYE/NIC	HMRC	1,482.80
493	20/02/2024	TSB A Working A/C	BACS	Staff Pensions	ERPF	1,051.83
464	21/02/2024	TSB A Working A/C	DD 6	Mobile Phones	EE Limited	84.84
494	21/02/2024	TSB A Working A/C	3957	Stationery/Consumables	Coffee Supplies Direct	77.80
478	21/02/2024	TSB A Working A/C	DD 24	Electricity - Market Hill Car Park	E.ON	512.18
495	21/02/2024	TSB A Working A/C	3957	Gilets	Solopress	28.69
498	22/02/2024	TSB A Working A/C	3957	Fuel - Pickup	Hayton Service Station	81.98
491	23/02/2024	TSB A Working A/C	BACS	Salaries	MWTC	6,637.29
463	23/02/2024	TSB A Working A/C	3957	Software Licence	Adobe Systems Software Ireland Ltd	10.95
504	26/02/2024	TSB A Working A/C	DD 19	Copier Lease	Siemens Financial Services Limited	146.00
505	26/02/2024	TSB A Working A/C	DD 19	Asset Protection Charge	Siemens Financial Services Limited	31.42
499	26/02/2024	TSB A Working A/C	BACS	Cemetery Books	East Yorkshire Family History Soc	11.75
501	26/02/2024	TSB A Working A/C	BACS	Canal Trail Expenses	Kaizen Business Group Limited	543.00
465	26/02/2024	TSB A Working A/C	DD 25	Instant Payroll Licence	Sage Global Services Ltd	13.00
500	26/02/2024	TSB A Working A/C	3957	D-Day 80 Flag	Newton Newton Flag Makers Ltd	36.00
502	27/02/2024	TSB A Working A/C	BACS	HR Training	ERNLLCA	240.00
506	28/02/2024	TSB A Working A/C	BACS	Card Fees	Square UK Ltd	12.36
503	28/02/2024	TSB A Working A/C	BACS	Building Alarm Service	EyePro Security Ltd	100.00
507	29/02/2024	TSB A Working A/C	DD 18	Copier Usage	Document Solutions (UK) Ltd	147.70
510	29/02/2024	TSB A Working A/C	3957	Line Marker Paint	Amazon.co.uk	10.33
480	29/02/2024	TSB A Working A/C	DD 14	Pickup Lease	Isuzu Contract Hire	258.13
511	29/02/2024	TSB A Working A/C	BACS	Stationery/Consumables	East Riding of Yorkshire Supplies	73.90
475	29/02/2024	TSB A Working A/C	BACS	Card Fees	Square UK Ltd	13.21
508	29/02/2024	TSB A Working A/C	DD 1	Water - Allotments	Scottish Water	99.78
509	29/02/2024	TSB A Working A/C	DD 2	Water - 37 High Street	Scottish Water	127.22
482	29/02/2024	TSB A Working A/C	BACS	Legionella Testing Kit & Thermometer	Amazon.co.uk	146.17
467	01/03/2024	TSB A Working A/C	DD 26	Copier Lease	Document Solutions (UK) Ltd	147.70
468	01/03/2024	TSB A Working A/C	DD 26	Copier Usage	Document Solutions (UK) Ltd	45.52
520	01/03/2024	TSB A Working A/C	DD 5	Water - Market Hill Car Park	Scottish Water	10.00
521	01/03/2024	TSB A Working A/C	DD 3	Water Holme Road Cemetery	Scottish Water	2.00
474	04/03/2024	TSB A Working A/C	DD 23	Telephony/Fibre	KCOM	381.78
<b>Total</b>						<b>18,429.03</b>
<b>Bank Balances -</b>		<b>Holding A/C</b>	<b>£9,918.54</b>			
		<b>Savings A/C</b>	<b>£209,547.93</b>			
		<b>Working A/C</b>	<b>£30,939.13</b>			

It was Proposed by Cllr Hemmerman, seconded Cllr Marshall that the accounts be approved and accepted. Resolved.

Signed by the Chairman

**8. To consider a lease with ERYC**

An amended draft lease between ERYC and the Town Council had been received, but there remained clarification issues regarding the relationship between the Town Council (as the lessor) and the Environment Agency. It was proposed that the lease be sent the Town Council's solicitor, but that further clarification and reassurances be obtained before signing.

Cllrs Hammond and West left the meeting at 7.55pm

**9. To consider the Market Hill Community Shelter**

A letter had been received from a resident regarding anti-social behaviour at the community shelter on the Market Hill. Following a discussion regarding various options it was Proposed by Cllr Cary, seconded by Cllr Curwen that the seating be removed. Resolved

**10. To consider a Hen Policy and Agreement at the Holme Road Allotments**

Members had received a copy of the proposed Hen Policy in advance of the meeting. There were no objections raised so it was Proposed by Cllr Smith, seconded Cllr Baxter that the council adopt the policy. Resolved.

**11. To consider the Civic Regalia – Cllr Peaks**

Cllr Peaks felt that the Town Council's civic regalia did not reflect well on the town when the Mayor or Deputy attended civic functions in other towns. Cllr Marshall voiced his opinion that in a cost-of-living crisis money could be better spent elsewhere. It was Proposed by Cllr Cary, seconded Cllr Smith that the Clerk investigate costings for replacement regalia. Resolved.

**12. To consider recommendations from committees**

a) Town Enhancements & Amenities Committee

That a path be installed rather than a full width drive in Holme Road cemetery.  
Proposed by Cllr Peaks, seconded Cllr Cary that the recommendation be adopted.  
Resolved.

b) Personnel Committee

Advertisement and Job Description for a part-time Administration and Support Officer be agreed. It was Proposed by Cllr Baxter, seconded Cllr Hemmerman that both documents be approved. Resolved. Cllr Cary abstained.

**13. To consider correspondence received since the last meeting**

**ERYC**

- A. Crime Prevention & Community Safety Event 2024
- B. Goodmanham Road Playing Fields

**GENERAL**

- 1. Email From Resident – Market Hill Community Shelter (*Agenda item 9*)
- 2. Email From Resident – Market Weighton Football Club

**14. To receive Events Diary and Reports**

Cllr Peaks told members that she had represented the town as the Hessle Civic Service.

**15. To consider Planning Applications**

**24/00321/PLF**

**Mr Luke Slater**

Full Planning Permission:

Erection of garden room to rear of existing patio (retrospective)

Location:

37 Lambert Close  
Market Weighton  
East Riding of Yorkshire  
YO43 3BE

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/24/00321/PLF>

Signed by the Chairman

MWTC raise no objections to this application.

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**24/00427/PLF**

**Mrs Louise Windsor**

Full Planning Permission:

Erection of two storey extension to front, extension to existing garage to side, partial conversion of garage to habitable accommodation, single storey extension to rear

Location:

Moorings  
41 Spring Road  
Market Weighton  
East Riding of Yorkshire  
YO43 3JG

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/24/00427/PLF>

MWTC recommend approval of this application.

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**23/01864/PLF**

**Teen Scene**

Full Planning Permission:

Change of use from specialist mental health residential care facility (Use Class C2a) to hostel accommodation (Sui Generis).

\*Amended plans/additional information\*

Location:

Linden House  
River Lane  
Market Weighton  
East Riding of Yorkshire  
YO43 4LA

Having viewed the revised plans, the application still leaves outstanding issues that concern the Town Council. The infrastructure and facilities of the surrounding area do not lend themselves to large groups of young people visiting the area.

What facilities/activities will be available on site to those staying in the hostel accommodation? The Town Council fears that a lack of either of the above will ultimately result in large groups of young people wandering around the town looking for distraction which could result in anti-social behaviour.

The Town Council maintains its position and requests that this application be sent to committee.

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**16. To discuss any relevant community issues – for information only (no decisions)**

Cllr Baxter asked the Clerk to provide the measurements of the Holme Road cemetery railings to allow Mark Baxter to provide a tender for the installation.

Cllr Hemmerman updated members regarding possible community transport providers. He also invited members to a preview evening of the exhibition being held in the Town Hall.

Cllr Curwen informed members that she and the Clerk had attended a tree planting ceremony in honour of the late Helen Harrison.

Cllr Peaks informed members that a coffee morning, quiz night and The Bradley Ball were being held to raise funds to support Giant Bradley Day 2024.

**17. The next meeting of Market Weighton Town Council – Wednesday 3<sup>rd</sup> April 2024.**

There being no further business to discuss, the Chair thanked Members for their attendance and declared the meeting closed at 8.52pm

Signed by the Chairman