



**MINUTES OF THE REGULAR MEETING OF MARKET WEIGHTON TOWN COUNCIL
HELD ON WEDNESDAY 7TH FEBRUARY 2024 AT 7.00PM**

Councillors: Baxter, Cary, Cashin, Curwen, King, Marshall, Peaks, A Van der Kroon, E Van der Kroon

Clerk to the Meeting – Kevin Keller

Also present: Cllr Leo Hammond – ERYC
A member of the Allotment Association

1. Apologies for absence

An apology had been received and was accepted from Cllrs Chicken, Hemmerman, McKechnie and Smith.

2. Declarations

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring an interest should identify the agenda item and type of interest being declared.

Cllr Cary declared a non-pecuniary interest in agenda item 16

Cllrs A & E Van der Kroon declared non-pecuniary interests in agenda item 14 – MW Scouts

- b) To note dispensations given to any member of the council in respect of the agenda items below.

There were no dispensations.

3. To resolve that the meeting be temporarily suspended to allow an opportunity for members of the public to address the council

It was Proposed by Cllr Peaks, seconded by Cllr Cary that the meeting be suspended. Resolved.

Mr Spare raised a number of issues regarding the allotments – he asked if the killing of a chicken had been reported. The Clerk confirmed that it had been reported to DEFRA. Mr Spare asked if it could be reported to the RSPCA and ERYC.

A number of allotment holders had not received notice that the rent was to be increased and those that did were not notified 3 months in advance of the change.

The tenant of plot E7 had submitted a letter of complaint regarding the behaviour of another tenant and his wife and to the best of their knowledge this had not been addressed. The Clerk said that it was originally been agreed that a 'soft' approach be taken with the tenant in question which had been done, but at a joint meeting of members of the Allotment Association and the Town Council the previous Thursday the Association had changed its mind and felt that a letter needed to be sent addressing the issue. The Clerk agreed that a letter would now be sent.

Cllr Hammond updated members on the following:

Devolution, highways, grants and trees with the town councillors.

A new footbridge had been installed over the beck near Westfield Crescent.

4. To consider continuing the meeting

It was Proposed by Cllr Peaks, seconded Cllr E Van der Kroon that the meeting resume.
Resolved.

5. To agree and adopt the following Minutes

(Members had received copies of the Minutes with the Agenda, and these were taken as read)

Signed by the Chairman

Full Council held on 6th December 2023 – Cllr Marshall asked that it be included that he had asked the Clerk about Legionella testing within the Town Hall and that he had been accused of attempting to bully the Clerk by Cllr Hemmerman. With these additions, it was Proposed by Cllr Peaks, seconded Cllr Curwen that the minutes be adopted as a true record. Resolved.

Full Council held on 10th January 2024 – It was Proposed by Cllr Marshall, seconded Cllr Cashin that the minutes be adopted as a true record. Resolved.

Full Council Precept held on 17th January 2024 – It was Proposed by Cllr Cashin, seconded Cllr Cary that the minutes be adopted as a true record. Resolved.

6. Matters arising from those Minutes and Acting Town Clerk's Report

The Clerk reported that:

The lights around the Bradley statue had now been repaired.

Holocaust Memorial Day on 27th January had been marked as requested.

Confirmation from Airco that the air conditioning units in the Town Hall were safe from legionella as they contained refrigerant not water. A legionella test kit had been purchased to test the water systems within the building.

An application for £251,130 had been submitted to the Commuted Sums team at ERYC.

The Precept demand for £283,148 had also been submitted to ERYC.

7. To receive financial reports

RECEIPTS LIST

Code	Date	Bank	Receipt No	Description	Supplier	Net
58	01/12/2023	TSB A Working A/C	71000705	Burial Fees	J G Fielder & Son	329.00
58	01/12/2023	TSB A Working A/C	71000705	Burial Fees	J G Fielder & Son	329.00
66	08/12/2023	TSB A Working A/C	BACS	Christmas Trees	R Hornsey & Sons	25.00
64	10/12/2023	TSB Holding	BACS	Credit Interest	TSB	18.45
65	10/12/2023	TSB Savings	BACS	Credit Interest	TSB	280.03
68	18/12/2023	TSB A Working A/C	BACS	Room Hire	A1079 Artists	205.00
71	08/01/2024	TSB A Working A/C	BACS	Allotment Rent	D19	65.00
72	08/01/2024	TSB A Working A/C	BACS	Allotment Rent	D20	65.00
83	08/01/2024	TSB A Working A/C	CARD	Allotment Rent	A22	35.00
73	09/01/2024	TSB A Working A/C	BACS	Allotment Rent	A16	65.00
74	09/01/2024	TSB A Working A/C	BACS	Allotment Rent	B12	65.00
84	09/01/2024	TSB A Working A/C	CARD	Allotment Rent	D8	65.00
97	10/01/2024	TSB Savings	BACS	Interest on Investments	TSB	289.49
75	10/01/2024	TSB A Working A/C	BACS	Allotment Rent	A15	75.00
98	10/01/2024	TSB Holding	BACS	Interest on Investments	TSB	28.38
85	11/01/2024	TSB A Working A/C	CARD	Allotment Rent	B21	65.00
86	12/01/2024	TSB A Working A/C	CARD	Allotment Rent	A17	65.00
105	12/01/2024	TSB A Working A/C	CHEQUE	Allotment Rent	C2&D4	118.00
107	15/01/2024	TSB A Working A/C	CHEQUE	Allotment Rent	A10	65.00
67	16/01/2024	TSB A Working A/C	BACS	Pensioner Christmas Lunc	Weighton Wolds CIC	1,322.50
87	16/01/2024	TSB A Working A/C	CARD	Allotment Rent	A3	65.00
88	16/01/2024	TSB A Working A/C	CARD	Allotment Rent	A13	75.00
89	16/01/2024	TSB A Working A/C	CARD	Allotment Rent	C5	65.00
90	16/01/2024	TSB A Working A/C	CARD	Allotment Rent	C6	65.00
92	16/01/2024	TSB A Working A/C	CARD	Allotment Rent	D18	65.00
93	16/01/2024	TSB A Working A/C	CARD	Allotment Rent	B17	65.00
99	16/01/2024	TSB A Working A/C	BACS	Allotment Rent	B1	65.00
104	16/01/2024	TSB A Working A/C	CARD	Allotment Rent	B15	65.00
76	16/01/2024	TSB A Working A/C	BACS	Christmas Trees	Layton & Son	25.00
77	17/01/2024	TSB A Working A/C	BACS	Christmas Trees	Genix Dental Surgery	25.00
79	17/01/2024	TSB A Working A/C	BACS	Allotment Rent	B5	75.00
78	17/01/2024	TSB A Working A/C	BACS	Christmas Trees	St John's Methodist Church	25.00
80	18/01/2024	TSB A Working A/C	BACS	Allotment Rent	A11	65.00
81	22/01/2024	TSB A Working A/C	BACS	Christmas Trees	Fisher & Co	25.00
82	24/01/2024	TSB A Working A/C	BACS	Allotment Rent	C1	50.00
103	24/01/2024	TSB A Working A/C	CARD	Allotment Rent	A14	65.00
69	25/01/2024	TSB A Working A/C	CHEQUE	Burial Fees	J G Fielder & Son	658.00
70	25/01/2024	TSB A Working A/C	CHEQUE	Burial Fees	J G Fielder & Son	658.00
91	29/01/2024	TSB A Working A/C	CARD	Allotment Rent	D12	65.00
95	29/01/2024	TSB A Working A/C	CARD	Allotment Rent & Bond	B2 & B3	130.00
102	29/01/2024	TSB A Working A/C	CARD	Allotment Rent	A7	65.00
94	30/01/2024	TSB A Working A/C	CARD	Allotment Rent & Bond	C8	45.00
100	30/01/2024	TSB A Working A/C	BACS	Allotment Rent	B20	65.00
101	30/01/2024	TSB A Working A/C	BACS	Allotment Rent	C13 & C14	130.00

Signed by the Chairman

106	Allotment Rent	31/01/2024	TSB A Working A/C	CARD	Allotment Rent	C12	65.00
109	Allotment Rent	31/01/2024	TSB A Working A/C	BACS	Allotment Rent	C20 & C21	90.00
63	Allotment Rent	01/02/2024	TSB A Working A/C	CARD	Allotment Rent	B19	75.00
96	Allotment Rent	01/02/2024	TSB A Working A/C	CARD	Allotment Rent & Bond	D16	72.67
112	Allotment Rent	01/02/2024	TSB A Working A/C	CARD	Allotment Rent	E3	47.50
114	Allotment Bond	02/02/2024	TSB A Working A/C	BACS	Allotment Bond	D15	20.00
115	Allotment Rent	02/02/2024	TSB A Working A/C	BACS	Allotment Rent	D14	45.00
116	Allotment Rent	02/02/2024	TSB A Working A/C	BACS	Allotment Rent	C3	45.00
113	Allotment Rent	02/02/2024	TSB A Working A/C	BACS	Allotment Rent	E2	50.00
108	Allotment Rent	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	D18	65.00
110	Allotment Rent	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	B14	45.00
111	Allotment Rent	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	C11	65.00
117	Allotment Rent	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	D7	43.75
121	Allotment Rent	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	D3	50.00
122	Allotment Rent	05/02/2024	TSB A Working A/C	CARD	Allotment Rent	A2	65.00
120	Allotment Bond	06/02/2024	TSB A Working A/C	014776	Allotment Bond	B6	20.00
118	Allotment Rent	06/02/2024	TSB A Working A/C	BACS	Allotment Rent	B8	75.00
119	Allotment Rent	06/02/2024	TSB A Working A/C	014774	Allotment Rent	B6	45.00

Total 7,259.77

PAYMENTS LIST

Code	Date	Chequ	Description	Supplier	Net	
304	Telephony/Internet	01/12/2023	DD 23	Telephony/Fibre	KCOM	349.68
358	Water - Market Hill Car Park	01/12/2023	DD 5	Water - Market Hill Car Park	Scottish Water	10.00
360	Fuel	01/12/2023	3957	Fuel	Hayton Service Station	82.67
359	Water - cemetery	01/12/2023	DD 3	Water Holme Road Cemetery	Scottish Water	2.00
361	Council Tax	05/12/2023	DD 7	Council Tax - Cemetery	East Riding of Yorkshire Council	51.00
362	Council Tax	05/12/2023	DD 8	Council Tax - Market Hill Car P	East Riding of Yorkshire Council	196.00
363	Council Tax	05/12/2023	DD 10	Council Tax - 15 Sandwalk	East Riding of Yorkshire Council	144.00
364	I.T. Support	05/12/2023	3957	Microsoft Office License	Microsoft	79.99
365	I.T. Support	05/12/2023	DD 16	Backup Licence	Amazon Web Services (AWS)	0.11
368	Motor Insurance/Lease/Tax	07/12/2023	DD 14	Pickup Road Fund License	Isuzu Contract Hire	60.00
400	Motor Insurance/Lease/Tax	07/12/2023	3957	Insurance Mini Tractor	Swinton	214.20
399	I.T. Support	07/12/2023	DD 15	Email Accounts	Google Ireland Limited	92.00
375	CANAL TRAIL	08/12/2023	BACS	Canal Trail Expenses	Kaizen Business Group Limited	495.00
370	Street Lighting SLA	08/12/2023	BACS	Street Lighting SLA	East Riding of Yorkshire Council	2,191.87
385	Window Cleaning	08/12/2023	BACS	Window Clean	Steve Goddard	50.00
380	Handyman Materials	08/12/2023	BACS	Handyman Supplies	MW Farm Supplies	119.44
382	Plant/Digger Hire	08/12/2023	BACS	Digger Hire	D E Watson t/a DW Fencing	140.00
381	Christmas Event	08/12/2023	BACS	Christmas Door Wreath	Bow Bridge Blooms	45.00
378	Christmas Event	08/12/2023	BACS	Christmas Trees	C R Wright & Son	480.00
379	Christmas Event	08/12/2023	BACS	Christmas Trees	Jamie Barbor	200.00
376	CANAL TRAIL	08/12/2023	BACS	Canal Trail Opening Events	Kaizen Business Group Limited	4,500.00
377	MOT	08/12/2023	BACS	MOT Pickup	York Van Centre Ltd	54.85
401	Stationery & Consumables	08/12/2023	3957	Post/Cons/Stationery/genera	Post Office Ltd	45.00
402	Stationery & Consumables	08/12/2023	3957	Stationery/Consumables	Post Office Ltd	4.55
388	Handyman Materials	13/12/2023	BACS	Allotment Tap	Hall & Featherstone Ltd	43.73
387	Winter Supplies	13/12/2023	BACS	Rock Salt	Huws Gray	98.80
389	Dog Waste Bags	13/12/2023	BACS	Dog Bags	JRB Enterprise Ltd	179.70
391	CANAL TRAIL	13/12/2023	BACS	Canal Trail Expenses	Peter Halkon	150.00
392	CANAL TRAIL	13/12/2023	BACS	Canal Trail Expenses	Robb Robinson	250.00
393	Hanging Baskets & Planters	13/12/2023	BACS	Summer Planter Maintenance	Helliwell Horticulture	450.00
395	Hanging Baskets & Planters	13/12/2023	BACS	Hanging Basket Maintenance	N Helliwell T/A Venue Planting	1,320.00
403	Christmas Event	14/12/2023	3957	Christmas Trees	Langlands Garden Centre	39.16
383	Staff Salaries	18/12/2023	BACS	Salaries	MWTC	10,193.26
384	PAYE/NIC/ERPY	18/12/2023	BACS	PAYE/NIC/ERPF	HMRC	3,728.52
367	Electricity - Town Hall	19/12/2023	DD	Electricity - 37 High Street	E.ON	514.57
366	Gas - Town Hall	19/12/2023	DD 18	Gas - 37 High Street	E.ON	14.55
397	PAYE/NIC/ERPY	19/12/2023	BACS	Staff Pensions	ERPF	1,590.05
398	Defibrillator Replacements	20/12/2023	3957	Defibrillator Battery & Pads	WEL Medical Limited	112.00
386	Electricity - Market Hill Car Park	21/12/2023	DD	Electricity - Market Hill Car Pa	E.ON	421.17
371	Telephony/Internet	22/12/2023	DD 6	Mobile Phones	EE Limited	84.84
405	Office Equipment	22/12/2023	3957	Catering Equipment	Nisbets	93.79
404	Pensioners Christmas Lunches	22/12/2023	3957	Pensioner Christmas Lunch	Tesco Stores Ltd	175.02

Signed by the Chairman

394	Pensioners Christmas Lunches	22/12/2023	BACS	Pensioners Christmas Lunch	Rustik Lounge	2,645.00
372	I.T. Support	23/12/2023	3957	Software Licence	Adobe Systems Software Ireland	10.95
373	Water - Cemetery House	28/12/2023	DD 4	Water - 15 Sandwalk	Business Steam (Yorkshire Water	14.00
390	Motor Insurance/Lease/Tax	29/12/2023	DD 14	Pickup Lease	Isuzu Contract Hire	258.13
374	I.T. Support	29/12/2023	DD 25	Instant Payroll Licence	Sage Global Services Ltd	13.00
369	Photo Copier	30/12/2023	DD 26	Copier Usage	Document Solutions (UK) Ltd	29.11
406	Water - Market Hill Car Park	01/01/2024	DD 5	Water - Market Hill Car Park	Scottish Water	10.00
407	Water - cemetery	01/01/2024	DD 3	Water Holme Road Cemetery	Scottish Water	2.00
408	Council Tax	02/01/2024	DD 7	Council Tax - Cemetery	East Riding of Yorkshire Council	51.00
409	Council Tax	02/01/2024	DD 8	Council Tax - Market Hill Car P	East Riding of Yorkshire Council	196.00
439	Stationery & Consumables	04/01/2024	3957	Stationery/Consumables	Viking Direct	65.29
410	Council Tax	05/01/2024	DD 10	Council Tax - 15 Sandwalk	East Riding of Yorkshire Council	144.00
411	I.T. Support	05/01/2024	DD 16	Backup Licence	Amazon Web Services (AWS)	0.11
412	I.T. Support	05/01/2024	DD 15	Email Accounts	Google Ireland Limited	92.00
434	Holocaust Memorial Day	11/01/2024	3957	Holocaust Memorial Flag	Mr Flag	41.82
413	Window Cleaning	12/01/2024	BACS	Window Clean	Steve Goddard	50.00
418	Handyman Materials	12/01/2024	BACS	Handyman Supplies	MW Farm Supplies	37.77
416	Winter Supplies	12/01/2024	BACS	Rock Salt	Huws Gray	98.80
414	Dog Waste Bags	12/01/2024	BACS	Dog Bags	JRB Enterprise Ltd	179.70
396	Christmas Event	12/01/2024	BACS	Install Christmas Lights	Atkinsons Electrical Contracting	4,280.00
422	Stationery & Consumables	12/01/2024	BACS	Stationery/Consumables	East Riding of Yorkshire Supplies	80.92
423	Town Enhancement	12/01/2024	BACS	Manual; Salt Spreader	Glasdon	875.00
425	CANAL TRAIL	12/01/2024	BACS	Signage - Canal Trail	Landmark	22,453.08
426	CANAL TRAIL	12/01/2024	BACS	Signage - Canal Trail	Landmark	112.00
421	Skip Hire	12/01/2024	BACS	Skip Hire	TJ Tippers	230.00
424	Road Closure Fee	12/01/2024	BACS	Road Closure - Christmas Swit	East Riding of Yorkshire Council	287.00
445	Town Enhancement	15/01/2024	3957	Flags	1000 Flags Limited	300.00
446	Fuel	18/01/2024	3957	Fuel	Hayton Service Station	88.99
420	Electricity - Town Hall	18/01/2024	DD 17	Electricity - 37 High street	E.ON	1,251.29
419	Gas - Town Hall	18/01/2024	DD 18	Gas - 37 High Street	E.ON	20.16
430	PAYE/NIC/ERPY	19/01/2024	BACS	Staff Pensions	ERPF	1,051.83
431	PAYE/NIC/ERPY	19/01/2024	3957	PAYE/NIC	HMRC	1,590.36
429	Christmas Event	19/01/2024	BACS	Take Down Christmas Lights	Atkinsons Electrical Contracting	1,320.00
428	Planters Winder Planting	19/01/2024	BACS	Winter Planting	Helliwell Horticulture	2,420.00
417	Photo Copier	21/01/2024	DD 26	Copier Usage	Document Solutions (UK) Ltd	19.44
433	Donation Requests	22/01/2024	BACS	Donation	The Market Weighton School	175.00
438	CANAL TRAIL	22/01/2024	BACS	Canal Trail Expenses	Market Weighton Canal Trail	287.90
435	I.T. Support	22/01/2024	BACS	Website Hosting Annual Rene	Parish Council Websites	228.00
437	Community Grant	22/01/2024	BACS	Community Grant	Walkers Are Welcome	750.00
440	Repairs Plant & Equipment	23/01/2024	BACS	Lights - Bradley Statue	Atkinsons Electrical Contracting	81.49
441	Handyman Materials	23/01/2024	BACS	Eyelet Punch Kit	Amazon.co.uk	33.33
442	Office Equipment	23/01/2024	BACS	Keysafe	Amazon.co.uk	18.53
427	Electricity - Market Hill Car Park	23/01/2024	DD 24	Electricity - Market Hill Car Pa	E.ON	605.35
449	I.T. Support	23/01/2024	3957	Software Licence	Adobe Systems Software Ireland	10.95
436	Telephony/Internet	24/01/2024	DD 6	Mobile Phones	EE Limited	84.84
443	I.T. Support	24/01/2024	DD 25	Instant Payroll Licence	Sage Global Services Ltd	13.00
432	Staff Salaries	25/01/2024	BACS	Salaries	MWTC	6,843.72
444	Plant/Digger Hire	25/01/2024	BACS	Digger Hire	D E Watson t/a DW Fencing	140.00
447	Card Handling Fees	25/01/2024	BACS	Card Fees	Square UK Ltd	18.94
448	Councillor/Staff ID Badges	26/01/2024	BACS	Councillor/Staff ID Badges	East Riding of Yorkshire Council	4.30
450	Water - Cemetery House	29/01/2024	DD 14	Water - 15 Sandwalk	Business Steam (Yorkshire Water	14.00
466	Allotment Costs	30/01/2024	BACS	Allotment Tap & Lagging	Hall & Featherstone Ltd	43.34
469	Office Equipment	30/01/2024	3957	Archive Racking	LLM Handling Equipment Ltd	372.00
415	Motor Insurance/Lease/Tax	31/01/2024	DD 14	Pickup Lease	Isuzu Contract Hire	258.13
451	Water - Market Hill Car Park	01/02/2024	DD 5	Water - Market Hill Car Park	Scottish Water	10.00
452	Water - cemetery	01/02/2024	DD 3	Water Holme Road Cemetery	Scottish Water	2.00
471	Community Grant	02/02/2024	BACS	Community Grant	Market Weighton Scout Hut Gro	3,480.00
459	Window Cleaning	05/02/2024	BACS	Window Clean	Steve Goddard	50.00
470	Handyman Materials	05/02/2024	BACS	Handyman Supplies	MW Farm Supplies	63.75
476	Winter Supplies	05/02/2024	BACS	Rock Salt	Huws Gray	74.10
456	I.T. Support	05/02/2024	DD 15	Email Accounts	Google Ireland Limited	92.00
457	I.T. Support	05/02/2024	DD 16	Backup Licence	Amazon Web Services (AWS)	0.11
479	Card Handling Fees	06/02/2024	BACS	Card Fees	Square UK Ltd	5.32

Tota 83,145.37

Signed by the Chairman

Bank Balances -	Holding A/C	£11,985.08
	Savings A/C	£229,258.64
	Working A/C	£26,640.74

Cllr Marshall asked why the electricity seemed to have doubled and wondered if the contract had ended. The Clerk would investigate.

Cllr E Van der Kroon asked if Cllr McKechnie's enquiry over email asking whether those payment in excess of £500 had been authorised following the Finance Committee's recommendations. The Clerk confirmed that invoices in excess of his delegated spend had been counter signed appropriately by councillors.

It was Proposed by Cllr Peaks, seconded Cllr Cashin that the accounts be approved and accepted. Resolved.

8. To consider a lease with ERYC

A draft lease between ERYC and the Town Council had been received. There were some areas that needed clarifying before it could be agreed. It was Proposed by Cllr E Van der Kroon, seconded Cllr Marshall that the lease be passed to Harrowell's for legal advice. Resolved.

9. To consider the letter from Edwardson Associates

To assist in a planning application, a letter outlining the planning services available to the council from Edwardson Associates was discussed. It was Proposed by Cllr E van der Kroon, seconded Cllr Baxter that the terms be accepted, and a contract entered into. Resolved.

10. To consider bee keeping at the allotments

During a recent meeting between MWTC and the Allotment Management Committee the question of registered beekeepers, who were also tenants on the allotments was raised. Following a lengthy discussion, it was agreed that the National Allotment Association be consulted for advice regarding any legal considerations. It was also agreed that a letter be drafted and sent to all tenants asking their opinion.

11. To agree a new council representative on the Community Hall Management Committee

Following the resignation of Cllr E Van der Kroon as the council's representative on the Community Hall Management Committee, a new representative was needed as a member and a trustee. Cllr Cary declined a nomination. Cllr Cashin said that he was happy to represent the council. It was Proposed by Cllr Peaks, seconded Cllr Curwen that Cllr Cashin be elected. Resolved.

12. To consider a road closure for the Civic Service

This agenda item was withdrawn by Cllr Cashin.

13. To consider cemetery fees from 1st April 2024

The Clerk proposed a 6% increase to all fees. After consultation with local undertakers, the Clerk also proposed a simplification of the pricing structure. It was Proposed by Cllr Cary, seconded Cllr Marshall that these recommendations be accepted and adopted. Resolved.

14. To consider correspondence received since the last meeting

ERYC

Council Tax Support Scheme
Proposed Cycle Parking – High Street

GENERAL

ERNLLCA (D-Day Town, Parish & Community Councils Letter)
ERNLLCA (D-Day Lamp Light of Peace, and Bell Ringers Page)
ERNLLCA (D-Day Pin Badge)
Email from Resident – Streetlighting along Market Weighton Beck
Donation request – Market Weighton Scout Group – *It was Proposed by Cllr Curwen, seconded Cllr Peaks*

that the group be written to advising of alternate funding streams available including Sancton Hill Wind Farm and ERYC Do It For East Riding fund

Letter from Edwardson Associates – *discussed under agenda item 9*

Request regarding crossings in town and speed awareness group

15. To receive Events Diary and Reports

Cllr Cashin updated Members with a verbal report including the Market Weighton School production of 'Fame'.

16. To consider Planning Applications

23/03829/PLF

Wicstun Property Partnership

Full Planning Permission:

Erection of a single storey extension to side

Wicstun Veterinary Hospital

Cavendish Drive

Market Weighton

East Riding of Yorkshire

YO43 3GY

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/23/03829/PLF>

Market Weighton Town Council recommend approval of this application.

17. To discuss any relevant community issues – for information only (no decisions)

Cllr King thanked the Clerk on behalf of a resident for arranging for remedial work to a hedge to be completed.

Cllr Baxter asked when the hanging baskets and planters were due to be filled. The Clerk confirmed that it would be the week following the 1st June.

Cllr E Van der Kroon had noted that Google still said that the office closed at 4.0pm. The Clerk would investigate. She also asked the procedure of calling a Personnel Committee meeting if the Chairman hadn't. The Clerk confirmed that he needed written requests from two committee members.

Cllr A Van der Kroon said that a letter should be sent to the allotment tenants apologising for the late notification of the rent increase and that tenants should be refunded. She also asked whom in the office was the point of contact for allotments. It was confirmed that this was the Admin Officer.

Cllr Marshall commented that no 'Outstanding Action List' had accompanied the summons and agenda. Cllr Marshall also thought that a Health & Safety Committee should be formed. He asked if the 5 year Hard Wire Testing had been carried out. The Clerk to arrange.

Cllr Marshall also asked why Standing Orders had not been included on the agenda. It was confirmed that it would be an agenda item at the March meeting.

18. The next meeting of Market Weighton Town Council – Wednesday 6th March 2024.

There being no further business to discuss, the Chairman thanked Members for their attendance and declared the meeting closed at 8.52pm