

**MINUTES OF THE REGULAR MEETING OF MARKET WEIGHTON TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 2nd OCTOBER AT 7.00PM**

Councillor: Hemmerman (Town Mayor)
Smith (Deputy Mayor)
Baxter
Cary
Cashin
Chicken
Curwen
King
Marshall
Peaks
Rudd
A van der Kroon
E van der Kroon

Clerk to the Meeting – Kevin Keller

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Curwen, Cllr Hemmerman and Cllr King.

In the absence of Cllr Hemmerman, Cllr Smith took the Chair

2. AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE TOWN COUNCIL

None

3. DECLARATIONS OF A PECUNIARY AND NON-PECUNIARY INTEREST

Members to declare any interest in items on the Agenda and the nature of those interests.

Cllr Rudd – Agenda Item 17

4. TO AGREE THE MINUTES OF THE REGULAR MEETING HELD ON 4th September 2019

It was **Proposed** by Cllr Cary and **Seconded** by Cllr Marshall that the Minutes be signed as a true record. **AGREED.**

5. TO AGREE THE MINUTES OF THE EXTRA ORDINARY MEETING HELD ON 24th September 2019

It was Proposed by Cllr Cary and Seconded by Cllr Peaks that the Minutes be signed as a true record. **AGREED.**

6. TO CONSIDER CORRESPONDENCE RECEIVED SINCE THE MEETING HELD ON 4th September

ERYC

1. Planning – car park seats *As the replacement seats are to be backless, they will need to be located in a different position, so planning approval will in all likelihood be required.*
2. Parish Transport Champions Review of Active Members List
3. Vehicle Activated Sign
4. Healthy High Street Fund *The office to arrange a meeting between Cllr.s Cary and Cashin, the Town Team and Adrian Shaw*
5. Street Name Bank
6. Review of Polling Districts, Polling Places and Polling Stations
7. Self-build Bulletin
8. Noise Abatement Notice *To await the return of Cllr Hemmerman before issuing a response*
9. Members Allowance Survey

GENERAL

1. ‘Meet the Commissioner’ cancellation notification
2. Letter from ICO *This was now in the hands of Humberside Police who are acting as Data Controller on Council’s behalf*
3. Local Plan Review Liaison Group
4. NALC Chief Exec’s Bulletin

Signed by the Chairman

5. Non Domestic Rates Revaluation 2021 – Cemeteries *This is a national revaluation*
6. Letter from a resident *Noticeboard near ERYC offices on Beverley Road. Police to be approached to enquire if prepared to lease this to MWTC. A letter of acknowledgement to be sent to the resident.*
7. Allotments Association AGM Minutes
8. Turner's Trust
9. Humber & Wolds Newsletter
10. CCTV Ref: FS50865975
11. Community Led Housing Event Reminder
12. NALC Chief Exec.s Bulletin
13. Donation to the town *A collection of WWI coins have been donated. A letter of appreciation to be sent, and a plaque attached to the collection in recognition*
14. ERNLLCA Conference 2019
15. East Riding for Community Newsletter
16. NALC Chief Executive's Bulletin
17. Market Weighton Hedgehogs
18. Humberside Police Parish Newsletter
19. NALC Newsletter
20. VHEY Autumn Workshops
21. ERNLLCA RFO Course *Proposed by Cllr Marshall, Seconded by Cllr E Van der Kroon that both TC and AO attend.*

7. **TO DISCUSS ANY ISSUES REGARDING HOLME ROAD ALLOTMENTS** – None

8. **TO DISCUSS & AGREE ANY ISSUES RELATING TO 2 LINEGATE & 37 HIGH STREET**

As agreed at the Extra Ordinary Meeting on 24th September, the offer for 2 Linegate had been accepted subject to two amendments. The Council were currently awaiting a response from the potential purchaser.

Cllr Baxter confirmed that remedial work on the air vents to the rear of 37 High Street would begin shortly.

9. **TO DISCUSS THE COUNCIL'S VAT ISSUE**

The Council is not VAT registered, but currently recovers VAT under Section 33(2) of the VAT Act 1994, however conflicting information had been received regarding exempt-attributable limits. After a discussion, it was the general consensus of opinion that the status quo be maintained, but that once the Arts Centre is operational, this would need to be revisited.

10. **TO RESOLVE ATTENDANCE AT THE ERNLLCA 2019 CONFERENCE**

Cllr Hemmerman and Cllr E Van der Kroon to attend the conference representing the Council

11. **TO DISCUSS THE DECISION MADE BY ERYC REGARDING THE SKATE RAMP** *(To include an update on the appeal to the Ombudsman)*

A letter had been received from ERYC requesting clarification of the Council's position in relation to the Abatement Notice issued on 8th July 2019.

Cllr Smith informed Members that Cllr Hemmerman had received an email from the Local Government and Social Care Ombudsman requesting additional information in relation to the appeal lodged against the ERYC's decision to issue an Abatement Notice. What this request entailed was unclear.

Cllr King had previously asked if it was known whether Cllr Hemmerman had appealed to the Ombudsman as a resident or as a Town Councillor, as this would affect whether or not the Ombudsman could investigate. Cllr Hemmerman was due to return from holiday the following day, and more information would be sought then regarding both of these issues.

Cllr.s Cashin and Cary pointed out that even though an appeal had been lodged, the Abatement Notice had been issued and remained in place, and they felt that this should be adhered to.

Cllr Chicken **Proposed**, and Cllr Baxter **Seconded** the motion that, until a definitive response is received from the Ombudsman, the skate ramp should remain in situ and accessible. **AGREED.** 8 in favour, 1 disagree, 1 abstention

Signed by the Chairman

Cllr. Cary made Members aware that a number of outstanding projects involving ERYC had stalled. There appeared to have been a breakdown in communications between the Town Council and some officers of ERYC, and he postulated whether this was as a result of the ongoing issues surrounding the skate ramp. In an attempt to overcome these delays and expedite any outstanding business, Cllr Rudd offered to investigate within County Hall, and it was agreed that all future communications with the relevant officers be conducted over email, with Ward Councillors copied in.

12. TO CONSIDER RECOMMENDATIONS FROM COMMITTEE MEETINGS HELD SINCE THE LAST REGULAR MEETING

From the Personnel Committee

That the Town Hall operates with a skeleton staff in the week between Christmas and New Year

It was felt by some that it was now too late to make this change for 2019, but that it be implemented in the next holiday year. The recommendation was referred back to the Personnel Committee for reconsideration.

Proposed Cllr Chicken, **Seconded** Cllr Cary. **AGREED**

That the Part-time Cleaner's hours be increased to 6 each week

That the Town Clerk and Administration Officer both undertake ILCA training

That all members of staff complete Level 2 Health & Safety Training

It was **Proposed** by Cllr Peaks and **Seconded** by Cllr Cashin that these recommendations be accepted. **AGREED**

As a recommendation had been referred back to the Committee, Cllr E Van der Kroon asked what decision making authority was delegated to Committees? Cllr Cary confirmed that there were no terms of reference that delegated direct authority to Committees to make decisions, they could only make recommendations. These recommendations were then presented to Full Council for ratification or otherwise.

Following a discussion, it was **Proposed** by Cllr Marshall and **Seconded** by Cllr A Van der Kroon that the Chairman of each Committee make an agenda item to write terms of reference for their Committee. **AGREED**

As the Council was a member of ERNLLCA, it was proposed they be approached to provide standard terms of reference for each Committee. **Proposed** Cllr Marshall, **Seconded** Cllr E Van der Kroon. **AGREED**

From Town Enhancement & Amenities Committee

That the quotation from Goddard Design & Print for Town Hall signage be accepted.

That the quotation from Paul Sheridan for replacing the heating system at 15 Sandwalk be accepted.

That the quotation from Harrison Tree Care for remedial work within WMPF be accepted.

That a seat be removed from the Memorial garden and relocated adjacent to the Red Lion public house.

It was **Proposed** by Cllr Baxter and **Seconded** by Cllr Chicken that these recommendations be accepted. **AGREED.**

13. TO RECEIVE ANY GRAVE RESERVATIONS

None

14. TO RECEIVE FINANCIAL REPORTS

PAYMENTS 02/09/2019 to 01/10/2019

02-09-19	Yorkshire Water	80 York Road	£	8.00
02-09-19	Yorkshire Water	2 Linegate	£	14.98
02-09-19	Yorkshire Water	Cemetery	£	2.00
04-09-19	Google	Email Accounts for Staff	£	62.10
05-09-19	ERYC	37 High Street - Council Tax	£	769.00
05-09-19	ERYC	80 York Road - Council Tax	£	188.00
05-09-19	ERYC	Cemetery - Council Tax	£	62.00
05-09-19	ERYC	15 Sandwalk - Council Tax	£	122.00
05-09-19	Amazon	Web Services	£	0.13
06-09-19	Exell Technology	External CCTV - Town Hall	£	999.00

Signed by the Chairman

06-09-19	ERYC	Electrical/Structural Testing - Car Park Lighting	£ 180.00
06-09-19	Tesco	Fuel	£ 34.02
06-09-19	ERNLLCA	Full Day Good Councillor Training	£ 216.00
09-09-19	E on	37 High Street - Gas	£ 14.49
09-09-19	E on	37 High Street - Electricity	£ 173.02
09-09-19	MWTC	Petty Cash	£ 30.00
12-09-19	Flying Colours Ltd	Bunting for Para-Cycling International (funded)	£ 498.00
12-09-19	Huws Gray Ltd	Handyman Supplies	£ 45.41
16-09-19	Tesco	Fuel	£ 66.09
19-09-19	Tesco	Fuel	£ 24.61
23-09-19	MWTC	Petty Cash	£ 30.00
23-09-19	MWTC	Salaries - September	£ 5,278.91
23-09-19	EE Limited	Handyman Mobile	£ 18.67
27-09-19	WEL Medical Ltd	Replacement Pads for Defibrillator	£ 74.28
30-09-19	Yorkshire Water	15 Sandwalk	£ 14.00
30-09-19	Black Horse	Pick Up Lease	£ 268.41
01-10-19	S Goddard	Window Clean - October	£ 50.00
01-10-19	TWC Facilities Ltd	Annual Sanitary Bin Service Contract	£ 120.00
01-10-19	Airco Refrigeration Ltd	Annual Maintenance Contract Air Conditioners	£ 1,201.60
01-10-19	PKF Littlejohn LLP	Annual Governance & Accountability Return	£ 960.00
01-10-19	Playsafety Ltd	Annual Park Inspection	£ 261.00
01-10-19	P Hemmerman	Travel Expenses	£ 51.00

TOTAL: £ 11,836.72

It was noted that due to staff illness, the PAYE/NIC and ERPF amounts for September were not included in the Financial Statements presented.

Cllr Marshall asked what due diligence had been performed prior to the appointment PKF Littlejohn LLP as external auditors for the Council. This information was not readily to hand, but would be made available.

RECEIPTS 02/09/2019 to 01/10/2019

27-08-19	Sharp	Smartt Internment	£574.40
30-08-19	Fielders	McGinley Internment	£574.40
04-07-19	Transfer from Holding Account	Allotment Bond Refund - Herman D16	£30.00
09-09-19	Rotherhams	Constable Inscription	£26.00
09-09-19	Fielders	Stead Internment	£574.40
11-09-19	Humber Teaching Hospitals	Room Hire	£30.00
12-09-19	Rotherhams	Saltmer Curbstones	£119.90
16-09-19	Marriages Specialist Foods	Room Hire	£43.00
17-09-19	Rotherhams	Thirsk	£71.80
19-09-19	Folk In The Field	Donation for use of market stalls	£50.00
20-09-19	Rotherhams	Kettlewell Memorial	£71.80
23-09-19	ERYCC	Grant - Para-cycling International Event	£474.00
30-09-19	ERYCC	Precept	£96,523.14

TOTAL: £97,190.74

Cllr Smith read out the balances of the bank accounts which were as follows:

Savings Account - £19,252.73 Holding Account - £2,787.10 Precept Working Acct - £154,832.05

That the Financial Reports be accepted as a true and correct record. **Proposed** by Cllr Peaks, **Seconded** by Cllr Marshall **AGREED**.

Cllr Chicken asked to be excused, and left the meeting.

15. REQUESTS FOR DONATIONS

None

Signed by the Chairman

16. FORTHCOMING EVENTS DIARY AND REPORTS

The events diary was passed to all showing visits done and to be done by the Mayor. The Deputy Mayor will be asked to attend events if the Mayor is unable to.

17. TO CONSIDER PLANNING APPLICATIONS**19/02850/PLF Humberside Police & Fire Service – Joint Estates**

Full Planning Permission: Erection of a single storey extension

Location: Market Weighton Fire Station, 2 Cliffe Road, Market Weighton, East Riding of Yorkshire, YO43 3BN

MWTC RECOMMEND APPROVAL OF THIS APPLICATION

19/02922/PLF Mr Chisholm

Full Planning Permission: Erection of single storey extension to rear

Location: 29 Londesborough Road, Market Weighton, East Riding of Yorkshire, YO43 3HW

MWTC RECOMMEND APPROVAL OF THIS APPLICATION

19/02964/PLF Mrs Sandra Daniel

Full Planning Permission: Erection of a single storey extension to side and rear following removal of existing garage (revised scheme of 19/00545/PLF)

Location: 2 Eastfield Road, Market Weighton, East Riding of Yorkshire, YO43 3DS

MWTC RECOMMEND APPROVAL OF THIS APPLICATION

19/03209/PLF Mr & Mrs Mike & Natalie Crooks

Full Planning Permission: Erection of a two storey extension to rear and alterations to raise height of existing pitched roof

Location: Frimosole, 30 Londesborough Road, Market Weighton, East Riding of Yorkshire, YO43 3HS

MWTC RECOMMEND APPROVAL OF THIS APPLICATION

18. TO RECEIVE PLANNING DETERMINATIONS**19/011130/PLF Mr Logan Stiffell**

Full Planning Permission: Erection of a single storey extension to side

Location: 51 Westfield Crescent, Market Weighton, East Riding of Yorkshire, YO43 3EL

MWTC APPROVE THIS APPLICATION

ERYC HAVE GRANTED PLANNING PERMISSION SUBJECT TO 3 CONDITIONS

19/02437/PLF Mr Gary Middleton

Full Planning Permission: Erection of single storey extension to rear

Location: 14 Turner Close, Market Weighton, East Riding of Yorkshire, YO43 3AD

MWTC HAVE NO COMMENT ON THIS APPLICATION

ERYC HAVE GRANTED PLANNING PERMISSION SUBJECT TO 3 CONDITIONS

19/02273/PLF Mr John Strudwick

Full Planning Permission: Construction of dormer windows to front and rear following loft conversion, relocate the main entrance door to the front elevation, installation of first floor window to gable and installation of patio doors to rear following removal of window

Location: 3 Northfield Road, Market Weighton, East Riding of Yorkshire, YO43 3DJ

MWTC APPROVE THIS APPLICATION

ERYC HAVE GRANTED PLANNING PERMISSION SUBJECT TO 3 CONDITIONS

19/01659/PLF Mr Dominic Beasty

Full Planning Permission: Change of use and engineering works to create private motor cross facility retrospective application)

Location: Beechwood House, Holme Road, Market Weighton, East Riding of Yorkshire, YO43 3EU

MWTC APPROVE THIS APPLICATION

ERYC GRANTED PLANNING PERMISSION SUBJECT TO 4 CONDITIONS

Signed by the Chairman

19/01342/PLF Mr Pawel Fischbein

Full Planning Permission: Erection of a single storey extension to front and first floor extension to rear

Location: 11 Cliffe Road, Market Weighton, East Riding of Yorkshire, YO43 3BL

MWTC APPROVE THIS APPLICATION

ERYC GRANTED PLANNING PERMISSION SUBJECT TO 2 CONDITIONS

19. TO DISCUSS ANY RELEVANT COMMITTEE AND COMMUNITY ISSUES

Cllr Peaks advised the Council that remedial work to the grassed area on Sancton Road had been completed by ERYC and thanked Cllr Rudd for his intervention.

Cllr Smith brought the Council's attention to the fact that once again Market Weighton had not been included in the ERYC's Compost Giveaway due to problems with traffic congestion. This question had been raised at a previous meeting, when it was suggested that Becklands Park could be a possible future location. Cllr Cary felt that the Gallymoor Household Waste Disposal Site would perhaps be a more suitable, as it already had a one-way system in place. ERYC to be contacted with this proposal.

20. THE NEXT REGULAR TOWN MEETING OF MARKET WEIGHTON TOWN COUNCIL - 30th October 2019

There being no further business to discuss Cllr Smith thanked Members for their attendance, and declared the Meeting ***closed at 8.38pm.***