

MINUTES OF THE REGULAR MEETING OF MARKET WEIGHTON TOWN COUNCIL**HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 13th DECEMBER AT 7.00PM**

Councillor: Botting (Town Mayor)
 Cary (Deputy Mayor)
 Cashin
 Chicken
 Curwen
 Hemmerman
 Johnson
 King
 Peaks
 Rudd
 Smith
 Stellings
 Townshend

Clerk to the Meeting – Miss Stacey Jayne Bellamy

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Cashin and Cllr Chicken

2. AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE TOWN COUNCIL

None.

3. DECLARATIONS OF A PECUNIARY AND NON-PECUNIARY INTEREST

Members to declare any interest in items on the Agenda and the nature of those interests.

The following declarations was made: Cllr Rudd – item 20

4. TO AGREE THE MINUTES OF THE MARKET WEIGHTON TOWN COUNCIL REGULAR MEETING HELD ON 15th NOVEMBER 2017.

It was proposed by Cllr Smith and seconded by Cllr Peaks that the Minutes be signed as a true and correct record. **AGREED.**

5. TO AGREE THE MINUTES OF THE EXTRA ORDINARY MEETING HELD ON 29th NOVEMBER 2017

It was proposed by Cllr Townshend and seconded by Cllr Hemmerman that the Minutes be signed as a true and correct record. **AGREED.**

6. TO RECEIVE PROGRESS REPORT AND UPDATES – Town Clerk

Everything covered by the Agenda.

7. TO CONSIDER CORRESPONDENCE RECEIVED BY MARKET WEIGHTON TOWN COUNCIL SINCE THE MEETING ON 15th NOVEMBER 2017

The Chairman reminded Councillors that if there was anything they wished to discuss that had not been highlighted to please mention this:

ERYC

1. ERSAB Newsletter November 2017
2. High Sheriff of ERYC – East Riding County Legal Services, 25th Feb 2018. University of Hull
3. National Churches Trust – Development Grants – *pass to the church*
4. National Churches Trust – Maintenance Grants – *pass to the church*
5. Requisition for Information – Skate Ramp. From Suzanne Shuttleworth. (*agenda item 11*)
6. Email re: Secretary of State for Health's decision regarding Health, Care & Wellbeing East Riding
7. Sancton Hill Wind Farm Tree Planting Fund Grant Offer – *Cllr Cary updated the Council*
8. Letter re Meadow Drive Footpath Link – *Pleased finally moving forward*
9. Parish & Town Council Precepts and the 2018/19 Tax Base
10. Joint Local Access Forum – 13 Dec 2017

Signed by the Chairman

11. Local Cycling and Walking Infrastructure Plans - *Discussed*
12. Consultation on the East Riding Local Plan Draft Sustainability Appraisal

GENERAL

1. Letter from Dr Linda Fisher (*agenda item 11*)
2. Zurich Building Claims – finalisation
3. Waterways Partnership Newsletter – Autumn 2017
4. Giant Bradley Statue Removal
5. Stamford Bridge Bypass
6. ERNLLCA – Falmouth Town Council Business Rates & Public Conveniences Proposal - *Discussed*
7. Prostate Cancer UK Christmas Jumper Campaign
8. General Data Protection Regulations – 20 document help pack
9. E-Mail from Cllr Rudd – Re: Market Car Park Council Tax Bill for next year
10. Chris Kendall – Re: 2 Linegate – Residential Feasibility
11. Confirmation of Tesco Bags of Help Award
12. ERNLLCA Executive Meeting – GPD Regulations coming into effect 2018 – *plus No. 24. Agenda Item 13*
13. Market Weighton Crim Report – October/November
14. Thank you letter from Community Hall
15. ERNLLCA November Newsletter
16. Weighton Wolds Police Parish Newsletter – November – *Discussed. Cllr Rudd attending Police Drop in on 20th Nov.*
17. 1st Locate (UK) Ltd acquisition of Henriksen Limited
18. Invitation to a meeting at Aldbrough re ERYC planning decisions – *Cllr Hemmerman to attend.*
19. Local Council Public Advisory Service 2018 Brochure – *Discussed. Agreed to not subscribe*
20. Chairman's Award 2018 – *Discussed and a resident to be put forward. Cllr Chicken to help complete form*
21. JAGS (UK) Ltd – Village Gateways
22. PSE – Newsletter
23. Flamborough Fire Festival 2017
24. NALC GDPR Facts
25. New DMO Website – Local Authorities
26. Email from Lynn Milson re: nomination for Christmas Lights Switch On 2018 – *Pass to Christmas Committee*
27. Email from Matthew Yeo – Resurfacing of Cliffe Road – *Passed to ERYC*

8. TO DISCUSS THE LONDESBOROUGH ROAD CLOSED CEMETERY – CLLR CARY

All the trees from Henleys Nurseries had been planted and also some Snowdrop and Blue Bell bulbs. The trees which have been supplied are to hopefully encourage feeding and nesting.

9. TO DISCUSS ANY ISSUES REGARDING HOLME ROAD ALLOTMENTS

The Town Clerk mentioned that she had chased Mr Cruickshank for the notice to all Allotment Holders informing them of the Bond payment that was to be paid with the 2018 Agreement.

Cllr Cary requested that Mr Stonehouse have no rent to pay in 2018 for his two plots as he has done a lot of work on the Allotment Field and also helping other plot holders.

Cllr Cary proposed and seconded by Cllr Peaks that Mr Stonehouse has two plots rent free in 2018. **AGREED.**

10. TO RECEIVE ANY PROGRESS REPORT ON 37 HIGH STREET & ANY OTHER ITEMS RELATING TO THE PURCHASE OF THE LAND & BUILDINGS

Update from Kevin Keller – Spoken to Peter Flemming and Barclays have agreed to the amendments to the Contract. We just need the release of tenancy from them. Waiting for Sunrise from the Isle of Man to agree to amendments to contract.

11. TO DISCUSS THE SKATE RAMP IN THE WAR MEMORIAL PLAYING FIELD

A meeting with the Ward Councillors had been arranged to discuss that more time was needed to look into the problem with the Skate Ramp. More sound recordings are to be taken by Mrs Shuttleworth and Evolution Skate Parks are doing their own sound tests as well.

12. TO DISCUSS AND AGREE THE 'CODE OF PRACTICE FOR HANDLING COMPLAINTS POLICY' AND THE 'PRESS AND MEDIA POLICY'

After a word amendment on the Press & Media Policy. It was proposed by Cllr Smith and seconded by Cllr Rudd that the two policies be adopted and can go on the Town Council Website. **AGREED.**

Signed by the Chairman

13. TO DISCUSS COUNCILLOR'S E-MAIL ACCOUNTS

Cllr Hemmerman reported that he had attended an ERNLLCA Executive Meeting where it was discussed that Councillors are recommended to have a e-mail address just for official council correspondence.

The Town Clerk had already been in touch with the Town Council's IT person and he had sent a price in of £429 a year for an additional 13 accounts. All sent up with the Councillors name then @marketweightontowncouncil.gov.uk It was proposed by Cllr Hemmerman and seconded by Cllr Rudd to start the procedure of these e-mail accounts to be set up. **AGREED.**

14. TO RECEIVE UPDATE REGARDING THE EMERGENCY PLAN

This policy has been taken over by the Policy Committee. Cllr Cary passed round some Flood Warden forms which he had received and was to talk to John Speak for an update.

It was suggested to put an article on the Town Council Website and Facebook page requesting volunteers to be Flood Wardens.

15. TO CONSIDER RECOMMENDATIONS FROM COMMITTEE MEETINGS HELD SINCE THE LAST REGULAR MEETING**COMMUNICATION & EVENTS – 29th November 2017**

Three Newsletter Editions for 2018 (Spring, Summer and Winter) instead of 4 editions as struggling with articles.

Proposed by Cllr Smith and seconded by Cllr Hemmerman. **AGREED.**

16. TO RECEIVE ANY GRAVE RESERVATIONS

None.

17. TO RECEIVE FINANCIAL REPORTS**PAYMENTS 2017/2018**

DATE	CREDITOR NAME	DETAILS	TOTAL
15/11/2017	Minster Cleaners	November Invoice	£ 280.09
20/11/2017	ERPF	November Pensions	£ 1,370.34
20/11/2017	HMRC	Tax & NI November	£ 928.29
21.11.2017	MWTC	Staff Wages	£ 4,728.12
15/11/2017	Sue Vicary & Co	Internal Audit	£ 240.00
27/11/2017	Coles Solicitors Limited	Deed of Release - Cemetery Extension	£ 930.80
21/11/2017	Mr S Goddard	Window Cleaner	£ 30.00
21/11/2017	EE	Handyman Mobile	£ 17.60
27/11/2017	Yorkshire Water	Allotment Field	£ 54.69
28.11.2017	Yorkshire Water	15 Sandwalk	£ 7.00
27/11/2017	United Carlton Ltd	Copier Usage - Clr / Blk	£ 69.44
01.12.2017	Yorkshire Water	Holme Road Cemetery	£ 6.50
01.12.2017	Yorkshire Water	Market - 80 York Road	£ 11.00
01.12.2017	Yorkshire Water	2 Linegate	£ 14.16
05.12.2017	ERYC	Council Tax - Market - 80 York Road	£ 325.78
05.12.2017	ERYC	Council Tax - 15 Sandwalk	£ 148.00
11.12.2017	Yorkshire Water	Allotment Field	£ 2.81
21.11.2017	Central Source Ltd	Multi Step Ladder - Handymen	£ 178.98
27/11/2017	MW Mowers Ltd	Digger Hire - 11/11/17	£ 72.00
04/12/2017	MW Farm Supplies	Handyman Supplies	£ 19.70
04/12/2017	Online Playgrounds	Replacement Spring for WMPF Gate	£ 45.54
06/12/2017	K F Supplies	Handyman Supplies	£ 68.75
21.11.17	Mr P Hemmerman	Travel Expense	£ 48.00
22.11.2017	Black Horse	Road Fund License Invoice	£ 18.00
28/11/2017	N Botting	Travel Expenses	£ 48.80
30.11.2017	Black Horse	Pick-Up Lease	£ 268.41
07.12.2017	Tesco	Diesel	£ 64.08
04/12/2017	Swinton Insurance	Mini-Tractor Insurance	£ 178.96
06/12/2017	Hall & Featherstone	Replacement Taps & Fittings - Allinson Hse	£ 142.79

Signed by the Chairman

08.12.2017	Google Ireland Ltd	Google Apps - Commitment. 2 Licenses	£	5.50
08/12/2017	R & J Turnbull	Pocklington Post editions	£	5.50
13/12/2017	Wolds Distribution	Newsletter Distribution	£	100.00
04/12/2017	JRB Enterprise Ltd	4000 Dog Bags	£	69.54
13/12/2017	MW Royal British Legion	Band and Poppy Appeal	£	131.50
13.11.2017	Sally May Florist	Flowers - Hazel Allinson	£	25.00
27/11/2017	C Charlton Gardening Services	Large Town Christmas Tree	£	195.00
06/12/2017	C Charlton Gardening Services	Small Xmas Trees For Shops & Businesses	£	696.00
11/12/2017	Country Fayre	Christmas Lights Switch On Buffet	£	145.00
22/11/2017	P Hemmerman	Bridge Toll - 14/09/17	£	3.00
22/11/2017	Tesco	Coffee	£	2.99
27/11/2017	Tesco	Milk	£	1.00
05/12/2017	Coastways BP	Fuel from 05/08/17 - P Allinson	£	20.00
05/12/2017	Bright Ideas	Velcro for Display Boards	£	1.50
05/12/2017	McColl's	Milk	£	1.54
06/12/2017	McColl's	Milk	£	1.29
07/12/2017	McColl's	Refreshments	£	5.03
13/12/2017	Post Office	Christmas Cards	£	17.75
13/12/2017	McColl's	Milk	£	1.54
15/11/2017	Woodland Nurseries	Winter Bedding Plants	£	288.00

TOTAL £ 12,035.31

RECEIPTS 2017 - 2018

DATE	CREDITOR NAME	DETAILS	TOTAL
20.11.2017	Layton & Sons Funeral Directors	Interment - Albert Cox	837.45
27/11/2017	HMRC	VAT Return	4423.90
28.11.2017	Zurich Insurance	Claim for Bus Shelter Roof, Southgate	1040.00
30.11.2017	Insight Health Ltd	Room Usage Donation October	440.00
01/12/2017	J Rotherham Ltd	Headstone for Alwyn Milson	70.40
01.12.2017	Henriksen Ltd	Payment towards Aspen Park damage.	7.60
01/12/2017	E Johnson	Donation	23.00
04/12/2017	HMRC	VAT Return	658.35
05/12/2017	Barry Humble	Room Hire Donation	20.00
11/12/2017	J Rotherham Ltd	Headstone - William Ray	70.40
11/12/2017	J G Fielder & Son	Interment - Ron Hill	563.10

TOTAL: £8,154.20

The Mayor read out the balances on the accounts which were as follows:

Savings Account - £123,886.49 Holding Account - £952.27 Precept Working Acct - £73,705.45

18. REQUESTS FOR DONATIONS

None.

19. FORTHCOMING EVENTS DIARY AND REPORTS

The events diary was passed to all showing visits done and to be done by the Mayor. The Mayor agreed that all post could be opened in the office and put in his tray if his action was needed. Any items intended for inclusion on the events diary should be sent to the Town Clerk. Invites will automatically be put on the diary list before sending on and only marked 'not attending' when informed. The Deputy Mayor will be asked to attend events if the Mayor is unable to.

Signed by the Chairman

20. TO CONSIDER PLANNING APPLICATIONS**17/03655/PLF** **Mr Phillip Leach**

Full Planning Permission: Erection of single storey extension to rear

Location: 23 Wold Avenue, Market Weighton, East Riding of Yorkshire, YO43 3DQ

[MWTC HAVE NO COMMENT ON THIS APPLICATION – 14.12.17](#)**21. TO RECEIVE PLANNING DETERMINATIONS****DC/17/02976/PLF** **Mr P Gardener**

Full Planning Permission: Erection of single storey extension to side following demolition of existing garage

Location: 17 Wicstun Way, Market Weighton, East Riding of Yorkshire, YO43 3NL

ERYC GRANTED SUBJECT TO 6 CONDITIONS

[MARKET WEIGHTON TOWN COUNCIL APPROVE THIS APPLICATION AS LONG AS PARKING IS RETAINED ON THE DRIVE WAY – 19/10/17](#)**DC/17/01785/PAD** **Waves Consultancy Limited**

Full Planning Permission: Installation of 5 non illuminated fascia signs, 4 double sided and 2 single sided non illuminated free standing signs

Location: Tesco, Southgate, Market Weighton, East Riding of Yorkshire, YO43 3BG

ERYC GRANTED SUBJECT TO 3 CONDITIONS

[MWTC THINK THIS APPLICATION IS VERY MISLEADING. THE PROPOSAL IS FOR 5 NON ILLUMINATED FASCIA SIGNS. BUT THE PROPOSAL ON THE APPLICATION FORM FROM WAVES CONSULTANCY LTD IS FOR ‘CHANGE OF USE FOR NINE PARKING SPACES TO A HAND CAR WASH AND VALETING OPERATION INCLUDING INSTALLATION OF A OFFICE AND A ERECTION OF A CANOPY?’](#)[THE COUNCIL ARE CONCERNED THAT THIS WILL BE TOO NOISY FOR A RESEDENTIAL AREA. WE RECOMMEND THAT THIS APPLICATION GOES TO THE COMMITTEE – 28/06/17](#)**DC/17/02607/PLF** **Waves Consultancy Limited**

Full Planning Permission: Change of use from nine existing parking spaces to hand car wash/valeting operation including siting of office/storage area, erection of canopy with floodlights and installation of screen panels

Location: Tesco, Southgate, Market Weighton, East Riding of Yorkshire, YO43 3BG

ERYC GRANTED SUBJECT TO 5 CONDITIONS

[MWTC THINK THIS IS FAR TOO CLOSE TO RESIDENTIAL PROPERTIES AND SHOULD BE PLACED AT THE OTHER END OF THE CAR PARK – 24/08/17](#)**DC/17/01974/PLF** **Mr Charles Rook**

Full Planning Permission: Erection of single storey extension to side and two storey extension to rear linking existing detached garage to dwelling

Location: Corvus House, Arras Hill, Market Weighton, East Riding of Yorkshire, YO43 3NB

ERYC GRANTED SUBJECT TO 3 CONDITIONS

[MWTC HAVE NO COMMENT ON THIS APPLICATION – 27/07/17](#)

Signed by the Chairman

22. TO DISCUSS ANY RELEVANT COMMITTEE AND COMMUNITY ISSUES

Cllr Curwen – Mentioned that the footpaths were dug up on NorthgateVale, due to electric cables going in.

Cllr Johnson – Enjoyed the School Choir Concert and pleased to see more Councillors attend.

Cllr Peaks – Middle Cross Street Light wasn't on. The TC and Christmas Committee Chairman had already spoken to the electrician about the problem.

Cllr Stellings – Gate at the far end of the War Memorial Playing Field is jammed open. TC will ask the Handymen to sort.

Cllr Johnson – The beacons were still not working on the crossing outside Chris Clubleys. TC too chase up ERYC after already reporting it.

23. DATE OF THE NEXT REGULAR MEETING OF MARKET WEIGHTON TOWN COUNCIL

The next Market Weighton Town Council Regular Meeting will be held on Wednesday 10th January 2018 at 7.00pm in the Council Chamber. There being no further business to discuss the Town Mayor thanked Members for their attendance and declared the Meeting *closed at 8.25pm*.