



## NOTICE OF A MEETING OF THE PERSONNEL COMMITTEE OF MARKET WEIGHTON TOWN COUNCIL

To all Members of the Personnel Committee.  
A meeting of the Committee will be held in the Town Hall, 37 High Street  
on **Monday 5<sup>th</sup> July 2021 at 7.00pm**  
for the purpose of transacting the business on the Agenda.

### AGENDA

1. **To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the employment of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)**
2. **Introduction**  
The Chairman to explain meeting protocol in terms of COVID-19 safety measures.
3. **Apologies for absence**
4. **Declarations**
  - a) To record declarations by any member of the committee in respect of the agenda items listed below. Members declaring an interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the committee in respect of the agenda items below.
5. **To agree the Minutes of the Personnel Committee Meeting on 21<sup>st</sup> June 2021.**  
(Members will have received the minutes in advance and these will be taken as read).
6. **To consider the committee's Terms of Reference or any policy changes**
7. **To consider any grievance or disciplinary issues**
8. **To consider any contract changes**
9. **To consider any staff development needs**
10. **To consider any staff holiday and sickness issues**
11. **To consider any relevant Committee issues**
12. **Recommendations to Full Council**
13. **Date of the next Personnel Committee Meeting**

  
Kevin Keller  
Acting Town Clerk

29<sup>th</sup> June 2021

#### Councillors

King, Marshall, Peaks, A Van der Kroon, E Van der Kroon